**2020 Personal Project – Supervisor Meeting 1**

Date: 4/3/20 Student: C. Smith Supervisor: R. Sadler / HBUD

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| **APPROACHES TO LEARNING (SELF-MANAGEMENT)** | **YES** | **NO** |
| 1. Did you bring your Process Journal (OneNote/computer) | X |  |
| 1. Have you got entries in your Process Journal? | X |  |
| 1. Did you initiate/organise the meeting? | X |  |
| 1. Did you arrive on time? | X |  |

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| **Y/N** | **CHECKLIST** | **NOTES/ACTIONS TO BE TAKEN / IS THERE EVIDENCE IN JOURNAL?** |
| **OBJECTIVE A – INVESTIGATING** | | |
|  | **REVIEW GOAL**   * Why did you choose this goal?   - Is it personally meaningful and personally challenging?  - What do you hope to learn from the project?  - What interests/excites you about your project?   * Is it connected to a Global context? How? | Personally meaningful because CS wants to get better at coding. He has always been interested in robotics and coding. Gets a real sense of achievement from making things from scratch.  Challenging because it requires lots of coding and room for error. Has never done this type of coding. Versatility of this style of coding  Scientific and technical innovation GC – allows you to look at things from a logical lens |
|  | **PRIOR LEARNING**   * How is this goal relevant to any prior learning or knowledge? | To do |
|  | **RESEARCH**   * What research have you conducted?   Discuss the research conducted so far. Research will need to be completed BEFORE they begin creating their product. It should be comprehensive.   * Have you collected excellent information and resources from a wide variety of appropriate sources? * Have you correctly referenced material and analysed/evaluated their sources? * How is the information they found relevant to their project? Use the CRAPP test on canvas   *Map out what further research you need to complete in order to achieve your goal.* | To do |

Other things to discuss:

* **Mentor (expert in their project area, an optional component)** Digital Club
* **Establish channels of communication**

How would you prefer to communicate?

Some students may have completed Objective B. You may move forward and discuss the items below or so use this to show the student what they need to have completed by the next meeting.

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| **Y/N** | **CHECKLIST** | **NOTES/ACTIONS TO BE TAKEN / IS THERE EVIDENCE IN JOURNAL?** |
| **OBJECTIVE B - PLANNING** | | |
|  | **SUCCESS CRITERIA**   * Do you have a clear and measurable success criteria?   - How will you be able to determine that you have achieved your goal?  - Reflect on success criteria you have developed in DT  - How will you “test” that you have achieved your goal?   * What will your outcome look like? |  |
|  | **ACTION PLAN**   * Do have a clear plan with long and short term goals? * Your plan should have dates, an outline of resources/materials needed * This should be in your process journal in the form of a timeline, GANTT chart or calendar. * How are you going to manage your time? * Have you recorded any changes made to the plan? | Make deadline week 6 Term 2 |
|  | **RESEARCH**   * What research has the student conducted?   Discuss with the student the research conducted so far. Their research will need to be completed BEFORE they begin creating their product. It should be comprehensive.   * Have they collecting excellent information and resources from a wide variety of appropriate sources? * Have they correctly referenced material and analysed/evaluated their sources? * How is the information they found relevant to their project?   *Map out with students what further research they need to complete in order to achieve their goal.* |  |

Their PJ should already contain:

* Project goals
* Brainstorming of ideas
* Exploring prior and needed knowledge
* Entries on their process undertaken
* ~~Research~~
* ~~Action Plan/Gantt Chart~~
* ~~Success Criteria~~
* **Any problems or concerns?**
* **Additional Notes:**